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E-mail : enquiries@masimbagroup.comWeb : www.masimbagroup.com**REQUEST FOR INFORMATION (RFI)****Enterprise Resource Planning (ERP) System**

Issued by	Masimba Holdings Limited
RFI Reference Number	MH/ERP/RFI/2025/001
Date of Issue	14 July 2025
Submission Deadline	4 August 2025

1. Introduction

Masimba Holdings Limited (Masimba) seeks information from qualified vendors regarding potential Enterprise Resource Planning (ERP) solutions to modernise and streamline our operations. This RFI aims to gather details on available ERP systems, their functionalities, implementation approaches, and costs to assist in our decision-making process for a future Request for Proposal (RFP).

About Masimba

Masimba is a well-established Zimbabwean contracting and industrial group, providing innovative engineering and infrastructure client solutions to the agriculture, commercial, communications, energy, housing, mining, water, and transport sectors. Listed on the Zimbabwe Stock Exchange in 1974, the Group's capabilities lie in contracting and infrastructure solutions. Established in 1951, the company has grown into a key player in the construction, manufacturing, and property development sectors, delivering high-quality projects in roads, bridges, buildings, and industrial facilities.

Key Business Functions:

- **Construction and Engineering:** Civil works, roadworks, and building construction.
- **Manufacturing:** Production of construction materials (e.g., concrete and quarry products and steel fabrication) Surfacing: Asphalt production, paving and seals).
- **Plant and Logistics:** Provision of a diverse array of earth-moving equipment, batch plants, and heavy and light vehicles to our operations.
- **Property Development and Management:** Industrial, commercial, and residential properties projects.

Company Size and Operations:

- Employs over 1,000 employees, with 300 requiring system access.
- Operates multiple subsidiaries and maintains strategic partnerships.
- Manages multiple projects across different geographical locations.
- Generates annual revenue exceeding USD50 million.

Masimba Seeks to Implement a Modern, Scalable and Integrated ERP System to:

- Enhance operational efficiency by integrating into all departments.
- Improve real-time reporting for better decision-making.
- Streamline supply chain and inventory management across multiple business units.
- Automate manual processes to reduce errors and delays.
- Support scalability and support future growth as the company expands regionally.

2. Objectives

The RFI aims to:

- Identify suitable ERP solutions that align with Masimba's business needs.
- Understand vendors' capabilities, implementation methods, and support structures.
- Assess integration with existing and third-party systems.
- Gauge cost structures (licensing, implementation, and maintenance).
- Determine deployment timelines.

3. Scope of ERP Requirements

The ERP system should support (but not be limited to) the following functional areas:

- Project Management
- Reporting and Analytics (real-time dashboards, BI integration)
- Finance and Accounting
- Plant and Equipment/Fleet Management
- Fixed Asset Management
- Construction Estimating
- Production Processes
- Supply Chain Management (procurement, inventory, stores management)
- Human Capital Management (payroll, employee records management, recruitment, performance management, training management, contract administration)
- Multi-site Operating Structure
- Mobile and Cloud Capabilities
- Integration with existing third-party systems

4. Vendor Response Requirements

Interested vendors should provide the following information:

4.1 Company Profile

- Company name, size, and years in operation.
- Experience in implementing ERP systems for the construction and mining industries.
- Client references (minimum of three).

4.2 ERP Solution Overview

- Detailed description of the proposed ERP system.
- Proposed core modules and functionalities of the ERP system.
- Solution deployment options (on-premises, cloud, hybrid).

4.3 Technical and Functional Fit

- Compliance with Masimba's key requirements.
- Integration capabilities with Masimba's existing and third-party systems and technology infrastructure.
- Data migration strategy.

4.4 Implementation Approach

- Proposed project timeline (discovery, configuration, testing, go-live).
- Change management and training support.

4.5 Pricing and Licensing Model

- ERP licensing structure (per user, subscription, one-time fee).
- Estimated costs for project implementation.
- Ongoing maintenance and support fees, where applicable.

4.6 Vendor Support and Service Level Agreement (SLA)

- Project pre- and post-implementation support model.
- SLAs for issue resolution.

5. Submission Guidelines

- **Deadline:** Responses must be submitted by Monday, the 4th of August 2025, at 1600 hours (CAT).
- **Format:** Digital PDF (max 20 pages) plus supporting documents (if applicable).
- **Submission Email:** erp@masimbagroup.com
- **Subject Line:** ERP RFI Response – [Vendor Name]

Late submissions will not be considered.

6. Evaluation Criteria

Responses will be evaluated based on:

- Functional and technical alignment with Masimba's requirements.
- Vendor experience and client references.
- Project implementation methodology and timeline feasibility.
- Cost competitiveness and transparency.

7. Next Steps

- Shortlisted vendors will be invited for demonstrations or further discussions.
- A formal RFP may follow based on RFI outcomes.

Masimba Holdings reserves the right to modify or cancel this RFI at any time without liability.
End of RFI